

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF INFORMATION TECHNOLOGY
9TH LEVEL, B- WING, DELHI SECRETARIAT, IP ESTA**

Consolidated List of Services covered under e SLA

SN	Service	No of Days for Service Delivery After Receipt of Application	Department/ Organization
1.	New Electricity Connections (Domestic)	Thirty five days	BSES Rajdhani Power Limited
2.	Load Decrease For Domestic Consumers Up To 10 KW Sanctioned Load	Thirty five days	BSES Rajdhani Power Limited
3.	Load Decrease Up To 10 KW For Domestic Consumers	Thirty five days	BSES Rajdhani Power Limited
4.	New Electricity Connections (Domestic)	Thirty five days	BSES Yamuna Power Limited
5.	Load Decrease For Domestic Consumers Up To 10 KW Sanctioned Load	Thirty five days	BSES Yamuna Power Limited
6.	Load Increase Up To 10 KW For Domestic Consumers	Thirty five days	BSES Yamuna Power Limited
7.	Free Hold Of Group Housing Flats	Forty five days	Delhi Development Authority DDA
8.	Free Hold Of DDA Flats	Forty five days	Delhi Development Authority DDA
9.	New Water Connections (Domestic)	Thirty five days	Delhi Jal Board
10.	Mutation Of Water Connection	Fifteen days	Delhi Jal Board
11.	Disconnection Of Water Connection	Fifteen days	Delhi Jal Board
12.	Work Plan For Financial Assistance	Thirty days	Delhi Park And Garden Society, Department Of Environment
13.	First (Fresh) Registration Of The Candidate Possessing Pharmacy Qualification From Pharmacy College/ Institute In Delhi	Seven days	Delhi Pharmacy Council
14.	Renewal Of Registration Certificates Of Already Registered Pharmacist	Seven days	Delhi Pharmacy Council
15.	Registration Of Eating House	Fifty five days	Delhi Police
16.	Grant Of Performance License In A Licensed Premises	One day	Delhi Police
17.	Title Verification & Authentication Of Declaration Regarding Newspaper/ Magazines/ Journals	Sixty days	Delhi Police

18.	Grant Of Video Game Parlor License	Fifty five days	Delhi Police
19.	Eco- Club For Schools And Colleges	Thirty days	Department Of Environment, GNCTD
20.	Registration Of Vendor On E-Procurement Platform	Three days	Department of Information Technology
21.	Registration/ Recognition Of Private School	One hundred twenty days	Directorate of Education
22.	Notification of Vacancies by the Employers covered under CNV Act	One day	Directorate of Employment
23.	Notification of Vacancies by the Employers not covered under CNV Act	One day	Directorate of Employment
24.	Registration of Jobseekers	One day	Directorate of Employment
25.	Sponsoring of Jobseekers for Notified Vacancies	Fifteen days	Directorate of Employment
26.	Sponsorship for short term daily wage jobs	One day	Directorate of Employment
27.	Updation/deletion of Educational Qualification	One day	Directorate of Employment
28.	Grant Of License To Chemist	Thirty five days	Drugs Control
29.	Luxury Tax Registration	Twenty five days	Excise, Entertainment & Luxury Tax
30.	Registration Of Cable Operator	Twenty five days	Excise, Entertainment & Luxury Tax
31.	Grant Of Permit Of Service In Indian Liquor & Foreign Liquor At A Place Other Than The Licensed Premises In The Form P- 10	Four days	Excise, Entertainment & Luxury Tax
32.	Issuance Of Permit In The Form P- 13 For Services Of Liquor At A Temporary Place At Hotel, Restaurant & Club	Six days	Excise, Entertainment & Luxury Tax
33.	NOC For Holding Entertainment Events Under Delhi Entt. & Betting Tax Act, 1966	Fifteen days	Excise, Entertainment & Luxury Tax
34.	Grant Of License In Form L- 30 For Service Of Indian & Foreign Liquor At Home In Excess Of Individual Possession	Fifteen days	Excise, Entertainment & Luxury Tax
35.	Issuance Of Ration Card (APL)	Forty five days	Food Supplies And Consumer Affairs
36.	Addition Of Members In The Ration Card	Twelve days	Food Supplies And Consumer Affairs

37.	Deletion Of Members In The Ration Card	Twelve days	Food Supplies And Consumer Affairs
38.	Change In Head Of Family	Twelve days	Food Supplies And Consumer Affairs
39.	Transfer Of Ration Card Within Delhi	Forty five days	Food Supplies And Consumer Affairs
40.	Change In Residential Address	Twelve days	Food Supplies And Consumer Affairs
41.	Issuance Of Duplicate Ration Card	Twelve days	Food Supplies And Consumer Affairs*
42.	Registration (enlistment) of the Contractors	Thirty days	Irrigation & Flood Control
43.	Revalidation (enlistment) of Contractors	Thirty days	Irrigation & Flood Control
44.	Validation of Documents of registration of agencies registered with CPWD, MES, P&T, Railways	Fifteen days	Irrigation & Flood Control
45.	Online Registration Of Shops And Establishment	One day	Labour
46.	Death Benefits	Sixty days	Labour
47.	Funeral Benefits	Sixty days	Labour
48.	Registration of Construction Workers	Sixty days	Labour
49.	Park Booking	One day	Municipal Corporation of Delhi MCD
50.	Community Hall Booking	One day	Municipal Corporation of Delhi MCD
51.	Issuance Of Birth Certificate	Seven days	Municipal Corporation Of Delhi (MCD)
52.	Issuance Of Death Certificate	Seven days	Municipal Corporation Of Delhi (MCD)
53.	Issue Of Factory License	Sixty days	Municipal Corporation Of Delhi (MCD)
54.	Issue Of General Trade License	Sixty days	Municipal Corporation Of Delhi (MCD)
55.	Renewal Of Factory License	Sixty days	Municipal Corporation Of Delhi (MCD)
56.	Issue Of Health Trade License	Sixty days	Municipal Corporation Of Delhi (MCD)
57.	Issuance Of Birth Certificate	Seven days	New Delhi Municipal Council NDMC

58.	Issuance Of Death Certificate	Seven days	New Delhi Municipal Council NDMC
59.	Health Trade License	Sixty days	New Delhi Municipal Council NDMC
60.	Booking Of Parks	Fifteen days	New Delhi Municipal Council NDMC
61.	Booking Of Community Halls	One day	New Delhi Municipal Council NDMC
62.	New Electricity Connections (Domestic)	Thirty five days	New Delhi Municipal Council NDMC
63.	New Water Connections (Domestic)	Thirty five days	New Delhi Municipal Council NDMC
64.	Building Plan Approval	Sixty days	New Delhi Municipal Council NDMC
65.	Surrender Of Supply Of Electricity Connection (Domestic)	Thirty five days	New Delhi Municipal Council NDMC
66.	Bifurcation Of Load	Thirty five days	New Delhi Municipal Council NDMC
67.	Load Enhancement Of Electricity Connection (10 KW)	Thirty five days	New Delhi Municipal Council NDMC
68.	Load Reduction Of Electricity Connection (Domestic)	Thirty five days	New Delhi Municipal Council NDMC
69.	New Electricity Connections (Domestic)	Thirty five days	North Delhi Power Limited (NDPL)
70.	Load Decrease For Domestic Consumers Up To 10KW Sanctioned Load	Thirty five days	North Delhi Power Limited (NDPL)
71.	Load Increase Up To 10 KW For Domestic Consumers	Thirty five days	North Delhi Power Limited (NDPL)
72.	Appointment of Auditor for audit due in the current year	Fifteen days	Registrar Co-operative Society (RCS)
73.	Appointment Of Returning Officer Except In Such Housing Societies Where Allotment Of Flats Has No Taken Place	Twenty days	Registrar Co-operative Society (RCS)
74.	Society Registration For Thrift And Credit Society	Forty five days	Registrar Co-operative Society (RCS)
75.	Issuance Of Domicile Certificate	Twenty one days	Revenue
76.	Issuance Of Income Certificate	Twenty one days	Revenue
77.	Issuance Of Nationality Certificate	Twenty one days	Revenue
78.	Issuance Of OBC Certificate	Sixty days	Revenue

79.	Issuance Of SC/ ST Certificate	Sixty days	Revenue
80.	Issuance Of SC/ ST Certificate (Other State)	Sixty days	Revenue
81.	Issuance Of Solvency Certificate	Twenty one days	Revenue
82.	Issuance Of Certified Copies Of Revenue Records	Thirty days	Revenue
83.	Issuance Of NOC For Registration Of Sale Deeds	Thirty days	Revenue
84.	Issuance Of Delayed Birth Order	Thirty days	Revenue
85.	Issuance To Delayed Death Order	Thirty days	Revenue
86.	Application for Mutation of ownership of Land Record	Forty five days	Revenue
87.	Issuance of Lal Dora Certificate	Twenty one days	Revenue
88.	Issuance of (R.O.R) Fard	Twenty one days	Revenue
89.	Issuance of Surviving member Certificate	Twenty one days	Revenue
90.	Registration of marriage	Seven days	Revenue
91.	Registration Under Delhi Value Added Tax (DVAT) And Central Sale Tax, Act	Fifteen days	Trade & Taxes
92.	Issuance Of Learner's Driving License	Three days	Transport
93.	Issuance Of Permanent Driving License	Three days	Transport
94.	Renewal Of Permanent Driving License	Three days	Transport
95.	Transfer Of Ownership of Vehicle	Thirty days	Transport
96.	Issuance Of Certificate Of Vehicle Fitness	Fifteen days	Transport
97.	Issuance Of Registration Certificate Of Vehicle	Thirty days	Transport
98.	Issuance Of Second Copy Of Driving License	Three days	Transport
99.	Issuance Of International Driving License For Delhi	Two days	Transport
100.	Issuance Of International Driving License For Other State	Thirty five days	Transport

101.	Issuance Of Second Copy Of Registration Certificate	Thirty days	Transport
102.	Issuance Of Fresh Route Permit	Fifteen days	Transport
103.	Issuance Of Fresh National Permit	Fifteen days	Transport
104.	Addition Of Hypothecation	Thirty days	Transport
105.	Deletion Of Hypothecation	Thirty days	Transport
106.	Temporary Registration Of Vehicles	Fifteen days	Transport
107.	Duplicate Of National Permit	Seven days	Transport
108.	Duplicate of Route Permit	Fifteen days	Transport
109.	Renewal of Route Permit	Fifteen days	Transport
110.	Renewal of National Permit	Fifteen days	Transport
111.	Grant Of Licenses As Manufacturer Of Weights And Measures	Forty five days	Weights and Measurements
112.	Grant Of Licenses As Repairer Of Weights And Measures	Forty five days	Weights and Measurements
113.	Grant Of Licenses As Dealer In Weights And Measures	Forty five days	Weights and Measurements
114.	Renewal Of Licenses As Manufacturer Of Weights And Measures	Forty five days	Weights and Measurements
115.	Renewal Of Licenses As Repairer Of Weights And Measures	Forty five days	Weights and Measurements
116.	Renewal Of Licenses As Dealer Of Weights And Measures	Forty five days	Weights and Measurements